



**OSFM**



**AIA/OFPM/OSFM/ACEC OF KS PARTNERING  
COMMITTEE MEETING**

June 30<sup>th</sup>, 2020

ZOOM

<https://us02web.zoom.us/j/85680535974?pwd=S2IyMEllUm8wSGg3ZHNTYTUzY1IrZz09>

2:00 PM

**Agenda**

1. Welcome
2. Approval of Last Meeting's Minutes
3. OFPM Update
4. OSFM Update
5. AIA Update
6. ACEC Update
7. Legislation
8. "KAN-STRUCT" Conference Update
9. Other
  - a. Approval of Partnering Agreement Revisions
10. Next Meeting
11. Adjournment

**Note:**

MINUTES  
ACEC/AIA/OFPM/OSFM PARTNERING  
JANUARY 28, 2020  
TOPEKA, KANSAS

Present were Randy Riveland, Terry Humprey, Brian Love, Joanna Hankins, Bruce McMillan, Tom Orazem, Frank Burnam, Brad Austin, and Scott Heidner.

**It was moved and seconded to approve the minutes of the August 8, 2019 partnering committee meeting. Motion carried.**

**It was moved and seconded to appoint Brad Austin as Chair and Bruce McMillan as Vice-Chair for the Committee for 2020. Motion carried.**

Riveland and Burnam gave an OFPM update. There is a space utilization study being done on all 9 campuses. He and Barb will present at the upcoming Kan-Struct conference. They are exploring options to deal with the Docking State Office Building. They are also exploring locations for construction of a laboratory.

Love gave an OSFM update. Several leaders from the agency will attend Kan-Struct and speak to the attendees. Their adoption of 2018 codes is almost complete. They submitted an economic impact study, which turned out well. There is only one other state whose current adopted code is older than the one currently used by Kansas.

Austin gave a Kan-Struct conference update. He handed out an agenda for the meeting and encouraged folks to consider attending.

Humprey gave an AIA update. Thursday they have their statewide advocacy summit, and she invited all to attend. NCARB is helping create a group to educate about the value of licensure.

Heidner gave an ACEC Kansas update. They recently completed another Emerging Leaders Program. They have an upcoming Water Quality Conference in partnership with KSPE and several state agencies. They have been visiting with KU's public policy program about opportunities to train officials about procurement and QBS.

Heidner and Humphrey gave a legislative update. There are several professional licensure bills being considered this year. A new transportation plan is likely to be considered this year.

Heidner visited with the Board of Regents, they are having a staff change in key positions and may be interested in rejoining the committee.

It was agreed the next meeting would be March 25 at the ACEC KS office.

There being no further business, the meeting was adjourned.

# OFPM/OSFM/ACEC-KS/AIA-KS PARTNERING AGREEMENT

## **I. MISSION STATEMENT**

- A. The Office of Facilities and ~~Procurement~~ Property Management (OFPM), the Office of the State Fire Marshal (OSFM), the American Council of Engineering Companies of Kansas (ACEC-KS), and the American Institute of Architects – Kansas Chapter (AIA-KS), seek, through this agreement, to establish a committee to achieve an ongoing working partnership among our organizations. We agree to work together to improve the quality of State buildings and services and the responsiveness of the partners to the public we serve.

## **II. COMMITTEE NAME**

- A. The OFPM/OSFM/ACEC-KS/AIA-KS Partnering Committee shall also be known as the “State Design Partnering Committee”.

## **III. GOALS AND OBJECTIVES**

- A. Improve the safety and quality of State buildings, and the efficiency and effectiveness of State building processes and procedures, through shared technical and professional knowledge and open communication between all partners.
- B. Maintain an open dialogue regarding potential and foreseeable legislation affecting the building design community.
- C. Provide opportunities to share professional and technical knowledge between partners.
- D. Encourage continuous and effective communication and teamwork between the partners.
- E. Foster a problem-solving attitude to ensure prompt and effective issue resolution.
- F. Promote qualification-based selection in the procurement of architectural, engineering and other professional services.

## **IV. STRUCTURE**

- A. The partnering committee shall be structured as follows:
  1. Representatives shall serve at the discretion of the organization they represent, and may be replaced at will by their organization. However, it is preferred that representatives serve terms of at least one (1) year in duration to maintain consistency and flow within the committee.
  - 1-2. The OFPM shall be represented by at least one, but no more than four, representatives as designated by the Director of Facilities and ~~Procurement~~ Property Management.
  - 2-3. The OSFM shall be represented by at least one, but no more than four, representatives as designated by the State Fire Marshal.
  - 3-4. ACEC-KS shall be represented by at least one, but no more than four, representatives as designated by the ACEC-KS Board of Directors. The ACEC-KS Executive Director shall serve as co-moderator ~~and liaison to~~ of the committee.
  - 4-5. AIA-KS shall be represented by at least one, but no more than four, representatives as designated by the AIA-KS Board of Directors. The AIA-KS Executive Director shall serve as co-moderator ~~and liaison to~~ of the committee.
  - 5-6. At the first meeting of each calendar year, the committee shall select a Chair and Vice Chair. The Chair shall review and approve all agendas prior to each meeting, open each meeting, direct each meeting, encourage committee participation, uphold the goals and objectives of the committee, solicit motions and conduct elections as necessary, and close each meeting. The Vice Chair shall fill in for the Chair in case of absence.

- B. The committee shall meet directly prior to the legislative session each year, midway through the legislative session, and as deemed necessary by the Chair and the co-moderators. Meetings may be either in person or via teleconference as determined appropriate by the Chair. To foster the attitude of partnership, and to gain the value that comes with face-to-face interaction, at least two meetings per year shall be held in person.
- C. Minutes shall be recorded for each meeting. Minutes shall be reviewed and approved by the committee at the following meeting.
- D. Each organization shall have a single vote in matters requiring a vote. A quorum shall consist of at least three (3) partner organizations.
- E. This committee shall not make any binding agreements on behalf of any partner organization. Nothing in this agreement is intended to create a board or commission that would be subject to the Kansas Open Meetings Act (KOMA) or Kansas Open Records Act (KORA), as this entity shall not have the authority to take binding action for any public entity.
- F. Any partner organization of the committee may choose to remove themselves from the agreement at any time for any reason, upon written notice to all other partner organizations. Any partner organization of the committee may be removed from the agreement at any time for any reason, upon unanimous vote of all other partner organizations.

**IV.V. AGREEMENT MAINTENANCE**

- A. The committee shall review this partnering agreement at least once every five years and make amendments to the agreement as deemed necessary by the committee membership.

**IV.VI. SPIRIT OF PARTNERING**

- A. We, the undersigned, commit to the spirit of this partnering agreement. We will consider each other as a valuable resource, sharing responsibility for success. We commit the support and resources of our organization in making partnering work.
- B. This partnering agreement is a model for direction, a framework for action, and a guideline for operations.

Agreed to this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
OFPM – Director

\_\_\_\_\_  
OSFM – State Fire Marshal

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ACEC-KS Board of Directors – President

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AIA-KS Board of Directors – President

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**REVISION LOG**

11/28/1995

02/18/2015