

**Minutes**  
**ACEC/KDOT Liaison Committee Meeting**  
**WSP, Wichita, KS**  
**August 22, 2022**

Attendees:

KDOT: Tod Salfrank, Calvin Reed, Burt Morey, Bob Henthorne, Scott King, Tony Menke, Clay Adams, Brent Terstriep

FHWA: Richard Jurey, Rick Backlund

KTA: Glen Scott

ACEC: Scott Heidner, Jake Borchers, Dave Kocour, Jim Tobaben, Brian Armstrong, Brett Wood, Mark Johnston

1. Safety Discussion; Calvin Reed gave safety discussion.
2. Approval of Agenda
3. Approval of last meetings Minutes: Approved May 18, 2022, Meeting Minutes
4. Status of KDOT Funding & Update (Burt Morey)
  - a. Update was provided regarding current funding
  - b. 2022
    - i. Revenue was ~\$68M more than budgeted
    - ii. Expenditures were ~\$900K less than authorized
  - c. 2023
    - i. \$0 Extraordinary Transfers from KDOT
    - ii. Proposed budget to be submitted Sept. 15
5. Bureau of Local Project (Tod Salfrank)
  - a. New payment request form is to be used for PE contracts; form is consistent with the form used on Bureau of Design contracts
  - b. Mike Bowser is nearing retirement
    - i. Looking to backfill his position
    - ii. Consultants are requested to help smooth the process as much as possible
  - c. Position open for PCE 1 – Local Road Engineer
  - d. Revised Bridge Program application is due Sept. 2
6. FHWA Update (Rick Backlund)
  - a. Kansas won 2 RAISE Grants
  - b. The Electric Vehicle Plan is moving forward through the review process
  - c. An extension of the Buy America waiver is not expected
  - d. MUTCD
    - i. New version is under review
    - ii. Will include additional guidance for local signage and bike/ped facilities
7. Contracts (Calvin Reed)
  - a. Fixed Fee Working Group
    - i. ACEC Board has provided comments to KDOT; KDOT is reviewing and no decisions have been made
  - b. Contract Execution and NTP
    - i. Contracts group has worked hard to catch up and reduce the backlog

- ii. Developing an internal log to track contract status
- iii. KDOT is looking to put in place goals/metrics for contract delivery
- iv. Consultants can help by double-checking all info is correct before submitting
- v. Legal reviews are generally brief; not every contract uses the same language necessitating further review
- vi. KDOT recently distributed updated information for reimbursements for mileage, per diem, etc. KDOT must follow the KS Dept of Administration for this and can only update rates once DOA has approved
- vii. Contracts section has hired recently and is up to 4.5 FTE
- viii. RFP Solicitations
  - 1. Current solicitations are sent out as they are ready
  - 2. KDOT is looking to send out at a regular interval – perhaps monthly
    - a. Scheduled solicitations provide for better forecasting for both KDOT and consultants
    - b. Allows a set schedule for annual solicitations

8. Bureau of Road Design Update (Scott King)

- a. Update was provided
- b. Ryan Bowman has been promoted to Squad Leader
- c. Amy Rockers is the new interim Lawrence Office Lead
- d. Lawrence office is moving to new building Sept 1
- e. Updated Pavement Manual is published – available on KART
- f. Several Std Dwgs have been updated and are available on KART
- g. KDOT has internal 3D Design Training upcoming in September
- h. Committee in Design is reviewing MASH; may move to a specification. That could take up to 2 years
- i. Staffing
  - i. Have has some retirements
  - ii. Continuing to try to hire

9. Update from Consultants (Brian Armstrong)

- a. Consultant Evaluations – KDOT is finalizing the internal process to implement
- b. Use of Design-Build or Progressive Design-Build
  - i. KDOT will continue to use traditional Design Bid Build for the majority of projects
  - ii. KDOT has a screening method for alternative delivery projects to be selected. Recent projects were selected due to schedule needs
- c. KDOT excited about PDB and the reduction in risk mitigation costs
- d. ACEC
  - i. Excited to have additional delivery methods available
  - ii. Important to keep the selection QBS; with the understanding that price has to be a component

10. Bureau of Structures & Geotechnical Services Update (Bob Henthorne)

- a. Update was provided
- b. List of FY27 bridges will be provided to ACEC for distribution, RFP expected in September
- c. Has used an embedded consultant for inspections out of necessity
- d. Bureau is losing 2 Inspection Team Leads next year – will open an RFP for consultants if needed

- e. Will be soliciting and RFP for Kansas City Bridge inspections
- f. Bureau is down 10% staff; there are several positions open

#### 11. KTA Update (Glen Scott)

- a. Traffic is down ~8% year over year; Commercial Traffic is also down
- b. Cashless tolling work is in progress – on schedule to be on-line in Mid-2024
- c. Will have work at some exits once cashless tolling is in place
- d. Interoperability
  - i. Coordinating with SE hub
  - ii. Coordinating with Colorado
- e. Contractor capacity continues to be a concern
- f. Construction process ~20-25% higher
- g. Working on an update to the long term need study
- h. At this time there are no plans to planned projects due to construction costs

#### 12. Bureau of Planning Update

- a. None

#### 13. KDOT Field Update (Brent Terstriep)

- a. Update was provided
- b. KDOT is moving around inspection staff due to construction project schedule changes based on contractors
- c. Important for Consultant Inspectors to communicate openly with the Contractor, materials supplier, and KDOT staff. It is the duty of the inspector to accept and reject materials. We must communicate and be good partners to ensure we comply with specifications. If we cannot rectify materials issues the materials should be rejected
- d. Opportunities to Improve
  - i. Consultants – keep hiring and training staff
  - ii. District
    - 1. Put out RFPs as early as possible
    - 2. Continue to rotate inspectors
    - 3. Letting 1R projects 1-3 months earlier
  - iii. ACEC
    - 1. Solicit 2023 RFPs earlier
    - 2. Other Districts may look to rotate inspection staff similar to District 5

#### 14. Bureau of Construction & Materials Update (Tony Menke)

- a. An update was provided
- b. August lettings came within ~6% of estimates
- c. Contractors are providing feedback on early 1R lettings – some like it and some do not
- d. Stormwater Inspectors
  - i. There will be no class this fall due to staffing
  - ii. KDOT will extend certification until classes next spring
  - iii. Consultants must request an extension from KDOT
- e. AASHTOWare
  - i. Continue to work through some issues
  - ii. If inspectors experience issues they should work with their local construction office

#### 15. 2022 Partnering Conference (Brett Wood)

- a. An update was provided

- b. Agenda has been completed
  - c. Registration email went out 8/22
  - d. Provide Burt any requests to cover in the KDOT update
16. Next meeting is scheduled for October 21 at KDOT ESOB in Topeka
17. Adjournment