

*****DRAFT*****

Minutes

ACEC/KDOT Liaison Committee Meeting

KDOT, Topeka, KS

February 27, 2020

Attendees:

KDOT: Seitz, Eiseman, Lutgen, Morey, Moriarty, King, Stringer, Reed, Thompson, Terstriep

FHWA: Rick Backlund

KTA: David Jacobson

ACEC: Krewson, Armstrong, Church, Tronson, Toboben

Agenda & Minutes

1. Safety Meeting – Ron Seitz
 - Ron provided new KDOT Safety Briefing to committee
2. Approval of Agenda – Ron Seitz
 - No changes made
3. Approval of Last meeting's minutes – Ron Seitz
 - Approved as presented
4. Action Item Review – Ron Seitz
 - Standard of Care / Quality – Scott King
 - Committee Meeting was held in February 2020
 - Committee members included:
 - KDOT:
 - Construction – Kevin Palic, Carmen Bakarich & Heather Hall
 - Road – Scott King
 - Structures & Geotech – Calvin Reed
 - Safety and Tech – Brian Gower
 - Consultant
 - HDR – Joe Drimmel
 - Garver – Adam Stadola
 - Kirkham Michael – Jon Halbegewachs
 - Original 1998, Updated 2008
 - Making some terminology and minor changes; changing “Chief of Design. The Chief of the KDOT Bureau of Design” to more generally cover other Bureaus and will read, “Bureau Chief. The Senior Manager of the KDOT Bureau, or his or her designee.”
 - Committee did not see need for any major changes; process is not used very often

- Find the latest version of the document and make revisions (including inspections)
 - Make changes in next 1-2 months
 - Plan Quality had considerable discussions
 - PET (Project Evaluation Team) Process
 - Different Forms (Nagy, Form 175 for Construction)
 - Mike Stringer to assist with how to update this process
 - Need for follow up conversations
 - KDOT intent is to apply this process more consistently
 - KDOT intends to use this as part of the QBS selection process
 - Next steps: Consider forms to use, standards need to be set, develop database, more sustainable process
 - Add Chris Bruntz, FHWA to the Committee as it moves forward
 - Liaison Committee Partnering Agreement Update (See Attached) – Mike Stringer
 - No significant changes
 - Strategic Plan update (See Attached) – Mike Stringer
 - Quality/PET Process
 - Establishing Performance Metrics
 - Need to continue to work on this
 - Stay as an action item and then consider changes and/or approval at next meeting *****Action Item*****
 - Consider Best Practices from other DOTs
5. Status of KDOT Funding & Update – Morey
- Forward Program has been introduced and is currently being considered in the Capital
 - Close the Bank of KDOT
 - 2-Yr Rolling Program
 - Focus on Preservation
6. Bureau of Local Projects – Stringer
- Project Schedule – First come, first serve may not be working as hope for Off System Bridges and HRRR programs. Still seeing delays in project lettings due to plan production and ROW acquisition. Improvement needed.
 - Local Road Safety Plans – See Map of Participating Counties
 - Federal Fund Exchange Distribution went out; concerns from locals over the change in shares due to adjustments in calculations to balance funds, which is typically done in the last year of the Federal Transportation Bill; BLP plan is to move away from using programming estimates and use actuals moving forward
 - KCHA Meetings – discretionary grant funds (BUILD) – please contact KDOT to coordinate!

7. FHWA Update – Backlund

- Provided National and Regional Level Staff Updates
 - Funding – Budget approved through 12/31/20
 - \$409MM in 2019 increased to \$416 MM in 2020
 - Likely continuing resolutions through 2020
 - BUILD Grants (Feb. 24th – May 18th) - \$100 MM max. per state, \$25MM per project max
 - Discretionary Grants will likely continue to be a big part of any federal plan moving forward
 - Proprietary Products final rule – eliminated restriction on patent / proprietary products
 - NBI Bridge Inspection requirements changes being considered
 - KDOT Asset Management Plan was accepted by FHWA
 - Joint process / documentation review last year; KDOT in great compliance
 - Design Flexibility Review
 - Everyday Counts program – looking at advanced technology (drones, virtual public involvement, tablets, etc); will have a summit coming up; LTAP Learning Center

8. Contracts – Lutgen

- Online Pre-qualifications Form – has been rolled out to a few for 1st Qtr Consultants
- Conversations about increasing DBE Consultant participation – limited solicitation, partnerships
- On-Call Solicitation Process – streamlined process

9. Bureau of Road Design Update – King

- UAS Training – 20 KDOT staff passed the ground and FAA tests; KDOT investigating best uses
- KDOT has purchased multiple drones - Aviation section leading this effort
- Attending Spring Career Fairs – new KU Grad, Steve Bass is back
- Practical Design LOI – due tomorrow

10. Technical Committee for 3-D Design – Scott King

- Consultant is in negotiation – will be helping to organize the KDOT workspace, training etc.; includes both road and bridge
- Coordinate with Contractors and Consultants to find the right deliverable; what works
- Model will be for Information Only for timing being
- Standard will become Model deliverable for all new design projects

11. Update from Consultants – Krewson

- Question related to Special Attachment No. 7 Form to “Certify Final Indirect Costs”

- KDOT is checking to see if it is needed *****Action Item*****
 - Small firms may or may not have a defined rate
 - Federal Requirement for projects with federal funds.
 - Safe Harbor rate should only be used on temporary basis, until audited rate is available
 - Looking at indirect cost policy
 - Will discuss with Heather Hall
 - Consideration for providing updated “KDOT Officials List” similar to other DOT’s to ACEC to facilitate communication and staff changes
 - KDOT has that internally; seems like it can be made available externally
 - Key staff only
 - Provide Consultant Services Contract Summary Report similar to other DOT’s for transparency purposes
12. Bureau of Structures and Geotechnical Services Update – Reed
- Staffing Updates – Paul Kulseth – Managing Lawrence Design; Raja Govindaswamy – temporary employee working on update to the bridge design manual; draft complete by end of 2020 with final done by end of 2021
 - ACEC will be involved in reviewing the updated draft manual
 - 100 Bridge Replacements (for 2023-2024) reviewing scope for each; targeting end of February; 30% or less will be done in house with the rest going to consultants
 - Bridge Set Aside projects - \$35 MM to budget; most going to consultants
 - Bridge Liaison Meetings
 - NBIS & Coding Guide; open for comments by March 15th
 - KDOT Bridge Inspections starting up weather permitting
13. KTA Update – Jacobson
- Update on Traffic – reported passenger and truck use growth
 - Electronic Tolling 12-month running avg. 64%
 - 3rd Open Road Tolling project complete
 - Turner Diagonal Project underway
 - Draft Standard Contract – still in process; ACEC willing to assist
 - Safety Assessment RFQ is in progress – looking to complete over the next 12 months
 - Completion of the current Strategic Plan – 2025 Driving Change; working to update the Strategic Plan to include - mission, vision and goals
 - Interoperability with other e-tolling systems
 - Increase ETC – modernization
 - Partnerships
 - Expanding Truck Parking at East Topeka
 - KDOT Bridge Design assistance and providing field experience
14. KDOT/ACEC Partnering Conference Summary – Church
- Conference Planning underway

- Planning committee to meet in March
 - Looking for topics to focus on partnering (KDOT, KTA, FHWA, Consultants)
15. Legislative Update – Heidner
- NR
16. 2020 Liaison Committee Meeting Schedule – Seitz
- Fri May 8 @ 11:00 – Garver’s Wichita office
17. Adjournment – Ron Seitz

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