

MINUTES
ACEC KS/ACEC MO/APWA KC METRO COMMITTEE
FEBRUARY 16, 2005
AFFINIS CORP. OFFICE

Present were Tom Rottinghaus, Forrest Erickson, Doug Waltemath, Rick Worrel, Kevin Harder, Mike Novak, Norm Bowers, and Doug Brown.

Review/ modifications to Agenda

Chair Rottinghaus called the meeting to order at 1:00 p.m. The agenda was reviewed and approved.

Review of December 13 Meeting Minutes

The December 13, 2004 meeting minutes were reviewed. Rottinghaus noted he was adding to the notes about the utility coordination discussion. He will provide those to Scott Heidner to include in the December 13 minutes. **It was moved and seconded to approve the minutes as noted of the December 13, 2004 meeting. Motion carried.**

Follow up on Improving Utility Coordination

Rottinghaus is preparing a survey to distribute via email to the committee. He asked that the committee review the available information provided including Chapter 6: Improving Utility Coordination from the Delivering the Best Possible Infrastructure Projects for Municipal Governments, First Edition; the Mid America Regional Council's (MARC's) Damage Prevention Project, Final Report; and APWA's utility coordination information.

Rottinghaus emphasized utility coordination was the fourth priority on the committee's membership survey. Even though there has been a lot of evaluation of improving utility coordination, he reiterated there must still be frustration with the process. Therefore he would like to continue exploring whether the committee should form a sub-task group and if so, the objective of the sub-task group.

Brown indicated continued frustration with utility coordination and relocations delaying project schedules. The committee discussed the topic for several minutes. A common element of the discussion was the lack of incentive for utility companies to have a sense of urgency or desire to coordinate and relocate their facilities.

Status of QBS Committee

Worrel reported the committee had not met since the last Partnering Committee meeting. Through a referral from Scott Heidner the QBS committee is following up on an opportunity to collaborate with ACEC KS and the Kansas Contractors Association to make a presentation for a masters of public administration class at the University of Kansas.

Worrel also noted he had heard the City of Independence, Missouri was moving to QBS for selecting design professionals. This has not been confirmed; however, the Partnering

Committee suggested the QBS committee consider following up and encouraging Independence, if the City is actually considering it.

Status of Committee for Ensuring Quality on Municipal Projects (EQMP)

Bowers distributed a white paper outlining the purpose and objectives of the committee. The white paper is attached. The EQMP committee is reviewing and, as needed, modifying Chapter 1: Recommendation for Ensuring Quality from the Delivering the Best Possible Infrastructure Projects for Municipal Governments, First Edition.

The Partnering Committee discussed what the deliverable or end result of the EQMP committee's task would be. The EQMP committee was asked to consider this further and also study whether Chapter 1 becomes part of the APWA manual. The EQMP committee is also considering a user-friendly brochure that is short and succinct and provides a summary of Chapter 1.

Risk Allocation in Design and Construction

Rottinghaus reported Hansen was attending an ACEC conference in Florida. Hansen will be attending several sessions on risk allocation. He will report to the Partnering Committee at the May meeting. Risk allocation was the third priority in the members' survey.

Miscellaneous

- Rottinghaus is writing an article for ACEC KS describing the Partnering Committee' purposes and the task we are working on.
- Rottinghaus generated discussion about a joint partnering meeting between ACEC KS, ACEC MO, and APWA KC Metro Chapter. Worrel suggested a breakfast meeting might be well attended.

Next meeting

The next meeting will be May 18, 2005, 1:00 to 3:00 p.m. Brown volunteered to host the meeting at Overland Park City Hall.

Meeting adjourned at 2:15 p.m.