

MINUTES
ACEC KS/ACEC MO/APWA KC METRO COMMITTEE
DECEMBER 13, 2004
BLACK & VEATCH OFFICE

Present were Tom Rottinghaus, Forrest Erickson, Doug Waltemath, Rick Worrel, Kevin Harder, Mike Novak, Norm Bowers, Doug Brown, John Schmidt (for JD Stokes), and Scott Heidner. Murv Morehead also attended as an invited speaker.

Chair Tom Rottinghaus called the meeting to order, and the agenda was agreed to.

It was moved and seconded to approve the minutes of the July 29, 2004 meeting. Motion carried.

Rottinghaus led discussion on improving utility coordination. He asked all committee members to e-mail him and let him know their biggest concerns with this topic. Morehead spoke to the group about the efforts of the Infrastructure Protection & Right of Way Management Committee. He shared products that have been produced by the committee, such as a list of the five best ways to prevent damage, and upcoming activity on subsurface utility engineering.

Worrell distributed a handout showing the efforts of the QBS committee. The committee has all its members, is collecting materials on QBS, begun outreach to groups such as the state municipal leagues, and started making inquiries in to venues to share the message. They will meet next on February 3, 2005.

Bowers distributed a handout showing the efforts of the Ensuring Quality committee. The membership of the committee is now complete with the exception of a slot for KC, MO. Bowers said they were now looking for guidance on which part of the "Delivering the Best Possible Infrastructure Projects for Municipal Governments" book to review. Consensus of the committee was to start with Chapter 1.

Rottinghaus distributed a handout on risk allocation on behalf of Steve Hansen. The committee decided to delay discussion of this item until Hansen was present.

It was decided that the committee would meet four times in 2005. Meetings will be held February 16, May 18, August 17, and November 16. The February meeting will be hosted by Affinis. All meetings will be from 1:00 pm to 3:00 pm.

There being no further business, the meeting was adjourned.